SCHEDULE "A" TO BYLAW NO. 56-14

CORPORATION OF THE MUNICIPALITY OF STRATHROY-CARADOC

Amendment to the Purchasing Policy

When procuring goods, services and facilities, the Municipality of Strathroy-Caradoc (Municipality) will comply with the requirements of the Ontario Human Rights Code, Ontarians with Disabilities Act, 2001, the Accessibility for Ontarians with Disabilities Act, 2005, and its associated standards enacted through regulation. The Municipality will integrate appropriate accessibility design, criteria and features into the purchasing process.

Where is it not practicable to incorporate accessibility design, criteria and features, the Municipality will prepare an explanation as to why accessibility is not included, and provide this information to the public upon request.

In accordance with Section 6 of Ontario Regulation 429/07 (Accessible Standards for Customer Service) and Section 7 of Ontario Regulation 191/11 (Integrated Accessibility Standards Regulation), the contractor is responsible to ensure that all of its employees and volunteers are adequately trained. The Municipality may request training logs from contractors.

Successful tenderers and bidders who will be supplying a service to the Municipality shall, before proceeding, sign the Accessibility Regulations for Contracted Services, a copy of which is attached.

CORPORATION OF THE MUNICIPALITY OF STRATHROY-CARADOC ACCESSIBILITY REGULATIONS FOR CONTRACTED SERVICES

In accordance with the Ontario Regulation 429/07, Accessibility Standards for Customer Service and Ontario Regulation 191/11, the Integrated Accessibility Standards Regulation, the Municipality of Strathroy-Caradoc is required to train all third parties or persons who provide goods, services or facilities on behalf of the organization.

Contracted employees, third party employees, agents and others who deal with the public on behalf of the Municipality of Strathroy-Caradoc must meet the requirements of the above-noted Regulations with regard to training.

Training for the aforementioned regulations can be accessed online at the following website addresses:

- Serve-Ability: Transforming Ontario's Customer Service http://www.mcss.gov.on.ca/en/serve-ability/index.aspx
- Access Forward: Training for an Accessible Ontario <u>www.accessforward.ca</u>
- Ontario Human Rights Code –
 http://www.ohrc.on.ca/en/learning/working-together-ontario-human-rights-code-and-accessibility-ontarians-disabilities-act

Contracted services suppliers are to ensure that training records are maintained, including dates when training is provided, the number of personnel who received training and individual training records. The suppliers are to ensure that this information is available to the Municipality of Strathroy-Caradoc any time during the term of the Contract.

I acknowledge the aforementioned accessibility regulations and that my company staff and any subcontractors have received the above training.

Company name:			
Authorized official:			
Signature	Print Name	Title	
Date:			